

Instructions

Part 1 Become a JHA Member -

For new memberships and renewals, please visit the [Horse Spot Organizations Page](#). Or, from the Horse Spot home page, click the Organizations tab at the top right of the page. Type JHA in the search bar and follow the guided instructions. If you will be adding several members from the same family, you will select individual membership for each family member, then click "Add Membership" when you reach the shopping cart. Repeat until each family member has been added. A family discount will automatically be applied in the cart(limit 4 per family).

Important - The entry system will only accept entries from active JHA members. Please make sure the member name used in the membership form matches the name of the exhibitor. The waiver in step 4 of the membership process will need to be signed by a parent/guardian for members under the age of 18.

Part 2 Enter a Show -

Go to the [Horse Spot Home Page](#), type JHA in the search bar and select your show.

Step 1 Entry -

First, add a horse. Only the horse name is necessary. Now add your people: trainer, owner, rider and emergency contact. Trainer, owner and rider will all need to be active JHA members for the entry to be accepted. If a trainer/owner has not yet completed a membership, just use the rider name in those fields for now. It can be edited later if you wish. We are a schooling show, so you can skip creating a Prize Money Recipient and Payee.

Step 2 Classes -

Hunter show classes are most easily searched by division. Type a keyword into the search bar and tap “Add all classes” for the desired division. If your search produces more results than can be displayed and you don’t see your division, just try a different keyword. For example, if you search “walk” and don’t see your division, try again with “trot” and it will narrow down the list.

Pleasure classes and Dressage tests are most easily searched by class number. Class lists for each show can be found using the links below.

[Hunter](#)

[Dressage](#)

[Pleasure](#)

Step 3 Complete Checkout -

Please note, entries are not submitted until the checkout process is complete. It will require a credit card to be put on file. Payments for Hunter are not due until check-in at registration on Sunday.

We will accept payments at registration using the card on file or by cash, check or Zelle. Payments for Dressage and Pleasure will be automatically billed to the card on file unless arrangements are made prior to the due date with Ashley(Pleasure) or Miriam(Dressage).